



# Jordans Company Secretarial Precedents: Eighth Edition

*Cecile Gillard, Debbie Farman, Angela Cotton, Helen Goose*

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This book will be an essential reference guide for all professionals carrying out company administration work. It contains hundreds of precedents and forms dealing with every aspect of company administration, from registration to striking off. Each form and precedent is accompanied by concise details of when and how it should be used, as it relates to both private and unlisted public companies. This new edition takes into account changes introduced by the Small Business, enterprise and Employment Act 2015 which include amendments to the Companies Act 2006 and the Company Directors Disqualification Act 1986. Other recent legislative changes that have impacted in company law and company secretarial practise are also dealt with in this new edition including: revised model articles (as amended by the Mental Health Act 2013); changes to the rules on company loans to directors; reduced timescale for voluntary striking off; and more. [Subject: Company Law, Administrative Law]

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